

BPYSL Group Scheduling Guidelines

1. Someone from the group/bracket should locate all the emails from the teams in your bracket from the contact list (posted on the scheduling page on our website) and send a group email to start communications.
2. We need someone from the bracket to volunteer or the group should vote on a bracket leader.
 - a. The bracket leader is NOT to schedule each team's games. They are just the coordinator to be sure that everyone follows the guidelines. They are to be sure everyone is scheduling the same number of games within their bracket.
3. Teams need to determine who is playing who FIRST out of the whole bracket and are to work with each other for game dates/times/location. If you do not determine who is playing who first, there is likely a chance a team will be left without enough games. If a team or teams do not have the proper amount of games as voted on by the group, we will delete/add games so that all teams in the bracket have an equal number. Please save us time and determine the opponents first before anyone begins to schedule!!!
 - a. Each Bracket is to play 6-8 games (the bracket will vote and determine the number of games to be played and ALL teams in that bracket must schedule the same amount of games)
 - b. Please refer to the scheduling information document on the website for allowable fields and game times.
 - i. Fields listed are those that BPYSL contracts with. You are welcome to list a club field for your use if you have permission (BPYSL does not cover costs for use of Club fields).
4. Each team is responsible for entering their games into the google doc which will be provided. We encourage that you wait until you have scheduled ALL your games before completing the google doc in case you have changes. **DO NOT PUT CHANGES IN THE SCHEDULING GOOGLE DOC.**
5. If the bracket is having issues, please call our office at 614-436-8387